

Queensland School Sport



10-12 years Touch Football Competition Procedures

Updated 14/08/2017



QUEENSLAND GOVERNMENT

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This document **must** be read in conjunction with the
QSSMG Competition Procedures.

1 Queensland School Sport Internal Structures

1.1 Sport Specific Committees and Advisory Groups

The Queensland School Sport (QSS) 10-12 years Touch Football sports specific committee follows:

- Queensland School Sport Management Group (QSSMG) Competition Procedures.
- Queensland School Sport 10-12 years Touch Football Competition Procedures

QSS 10-12 years Touch Football Competition Procedures and QSSMG Competition Procedures must be read in conjunction with one another.

1.2 Registration of New Sports

1.3 Alternative Procedures Enabling Participation at a School Sport Australia Competition

1.4 De-registration of Sports

1.5 Sport Specific Committee Reports

1.6 State Sport Committee Finances

2 Approval of Competitions

3 Competition Programs

3.1 State Championships (Inter-regional Competition)

3.1.1 Structure

3.1.1.1 The regions will play a full round robin with teams being ranked in order on the completion of this competition.

3.1.1.2 The top two teams will then progress to the Grand Final.

3.1.1.3 The draw is determined each year by the playing venue and how many fields are available.

3.1.1.4 If a bye exists, the option is provided to the host Region to enter two teams.

3.1.1.5 The draw has been designed on a number system where the previous year's result is your allocated number for the following year. Each year the draw is reviewed to consider changes.

3.1.1.6 Match points during the round robin series will be as follows:

- Win 3 points
- Draw 2 points

- Loss 1 point
 - Forfeit 0 points
- 3.1.1.7 If, after the round robin series points are equal, the following will be used to separate teams on equal points for a place in the Grand Final:
- Difference for minus against
 - Percentage for divided by against x 100
 - Round game result
- 3.1.1.8 If teams are still equal a five minute game will be played. If no result after the five minutes a drop off will then be played.
- 3.1.1.9 A drop off (following current TFA rules) will be played in the Grand Final if there is no result. Drop off will be two-minute intervals.
- 3.1.1.10 Sub boxes will be used in all games.
- 3.1.1.11 In the event of inclement weather or other unforeseen circumstances which may affect the program, the QSS 10-12 Years Touch shall follow the policy below:
- Situation 1:** If Round games are incomplete and no further play is possible.
- Decision — Championship cancelled and State squads selected by selectors in consultation with Regional Coaches. No State Champions awarded
- Situation 2: If Round games completed and no more play possible.**
- Decision — Place awarded as per points table.
- Situation 3:** If Round games are incomplete and limited play available.
- Considerations/Options — Shorten Games, day of competition cancelled, alternative venue and fields available.
- At all times, the rescheduling of games and the Tournament in general, will be determined by the QSS 10-12 years Touch Executive, in consultation with the host Region, and the Convenor.

3.2 State Championship Competition Rules

- 3.2.1 Rules
- 3.2.1.1 The rules of Touch as set down by the TFA will be followed unless stated otherwise below:
- 3.2.1.2 Teams will have a maximum of 12 members with all 12 players participating in any one match.
- 3.2.1.3 Each team to be accompanied by a coach.
- 3.2.1.4 All matches will be 15 minutes each way with a five minute half time. There will be no time off for injury.
- 3.2.1.5 The Grand Final will be 15 minutes each way with a five minute break for half time and no time off for injury.
- 3.2.1.6 Girls/Boys divisions will use a Junior Touch ball.

- 3.2.1.7 Teams are to be dressed and ready to play at least 10 minutes before their match is due to start.
- 3.2.1.8 The “Tournament Committee” shall adjudicate on all matters of concern including protests. This Committee shall consist of the Championship Convenor, a QSS 10-12 Years Touch Executive Member or appointed person, and one other invited person as appointed from pre carnival meeting.
- 3.2.1.9 All protests shall be lodged with the Tournament Committee in writing within 10 minutes of the termination of the game in question. This Committee will not accept protests regarding refereeing decisions.
- 3.2.1.10 The QSS 10-12 Years Touch accepts no claims for any injury sustained by a player or for loss of personal property. (QSS 10-12 Years Touch will not be taking out insurance but participants’ maybe interested in this aspect).
- 3.2.1.11 If a player is sent off permanently from a game for any misdemeanour, the Tournament Committee will decide his/her penalty. There is no appeal over the decision of this Committee.
- 3.2.1.12 QSS 10-12 Years Touch State Championships will allow coaching from behind the line. Official must take up position behind the line and not move from that position throughout the game.

1.2 Eligibility

- 3.2.1.13 All players must be bona-fide students affiliated with a school/college in the Region they represent, unless permission to the contrary has been obtained from QPS Touch.
- 3.2.1.14 Students must be a minimum of 10 years of age and a maximum of 12 years of age, as of 31 December in the year of competition.

3.3 School Based Competitions

- 3.3.1 The Touch Football Australia (TFA Current Edition) rules shall apply unless otherwise stated below.
- 3.3.2 Teams shall be limited to 12 players only (max. six on the field).
- 3.3.3 The age and division requirements are:
 - 3.3.3.1 12 Years and Under Divisions – Minimum age for this tournament shall be turn 10 years in the year.
 - 3.3.3.2 Teams may nominate players providing they attend the Primary school nominated, in year 5 or 6 and are clearly identified on the registration sheet. If you wish to nominate any 10 year olds completing year 4, approval must first must be requested and submitted to the Tournament Committee prior to nominating.
 - 3.3.3.3 Mixed Division – The maximum number of males allowed on the field of play is three. The minimum male requirement on the field of play is one.
- 3.3.4 All players shall be bona fide students of the school they represent.
 - 3.3.4.1 Each team should obtain signed Parental Consent and Medical Details forms (standard school forms for excursions and sport), noting that parents will accept any medical costs.

- 3.3.4.2 Combination of school teams or players, Schools of less than 300 students may seek to combine with another school of similar size if they cannot fill a team. Approval must be obtained (in writing/email) from the Tournament Committee prior to nominating.
- 3.3.5 Where schools have more than one team entered, players may play for one team only, and schools must place their best team at the No.1 position, second best team at the No.2 position etc.
- 3.3.6 All teams are required to complete the Team Registration sheet prior to their first scheduled game. Should this sheet not be received on time, no points will be allocated for games played until the sheet is received. Players who are registered must play at least one game in the rounds to qualify for the Finals. Players cannot be added to the sheet once it is submitted.
- 3.3.7 All nominated teams / schools must be accompanied by a teacher. Or a parent approved by the Principal of the school nominating.
- 3.3.8 The approved Parent or Supervisor may be required to supply as proof to the Principal a copy of the "Blue Card".
- 3.3.9 All teams must wear a numbered uniform, which corresponds to the registration sheet. No team shall be allowed to compete if they do not satisfy this requirement. Also note – Shoes are to worn at all times. Shoes with screw-in studs are not to be worn by any player. Light leather or synthetic boots with soft moulded soles are permitted.
- 3.3.10 Coaches are not permitted to coach or call instructions from behind the score line and must remain in the sub box. If they choose to view the game from the end of the field, they must remain quiet. This applies to all members of the team, including staff, and parents.
- 3.3.11 The seedings shall be assessed by QSS 10-12 Years Touch (byes are usually given to seeded teams)
- 3.3.11.1 Progress to the Final series is dependent on the number of playing pools (see Finals Series Progression.)
- 3.3.11.2 Where extra places are required to fill Final Series spaces, that is, the best seconds or thirds shall be determined by differential and or percentages. (see Final Series Progression)
- 3.3.11.3 Where Teams are tied for places, the following shall apply:
- (a) Best differential (i.e. for minus against)
 - (b) Percentages (i.e. for divided by against, multiplied by 100)
 - (c) Match Result if applicable – i.e. two teams tied
 - (d) Drop off
- 3.3.12 All games shall be two 15 minutes halves with five minutes haltime break in duration, including all Finals (times may change depending on number of nominations). All games will have no breaks, or time off for injury.
- 3.3.13 In the event of ties in round games the result shall stand. In the Finals Series (i.e. Final 16, Quarters, Semis etc.), all ties shall require the 'drop - off' to be played.
- 3.3.14 Players sent from the field (not a period of time) in a match shall be required to serve a two game penalty, with no appeal.

3.3.15 Protests / Appeals should be written and in the hands of the Administration within twenty minutes of the game in question.

(Please note – protests regarding referee decisions, or perceived errors shall not be accepted.)

3.3.16 All Protests shall be adjudicated on by the Championship committee consisting of the Convenor, QSS 10-12 Years Touch Executive member and one other invited person if required.

3.3.17 Schools / Teams / or individuals who breach any of the above conditions / rules, or the Qld School Sport Codes of Conduct, shall be disqualified and banned from further "ALL SCHOOLS" Championships.

(Note – all penalties carry over to affiliated community Touch competitions throughout Australia).

3.3.18 QSS 10-12 Years Touch reserves the right to interpret and amend the above rules as required in the interests of the Tournament and participants.

Finals Series Progression

| 5 Pool Draw | |
|---|---------------------------------|
| Progression – Top team in each Pool progresses to Quarter Final, together with the best three seconds | |
| Quarter Finals. | Semi Finals |
| Game 1. Winner Pool A vs. Second No.3 | Winner game 1 vs. Winner Game 2 |
| Game 2. Winner Pool B vs. Winner Pool E | |
| Game 3. Winner Pool C vs. Second No. 2 | Winner Game 3 vs. Winner Game 4 |
| Game 4. Winner Pool D vs Second No. 1 | |
| Grand Final – Winners of Semi Finals | |

| 7 Pool Draw | |
|--|----------------------------------|
| Progression – Top two teams from each Pool progress to Final 16, together with the best two thirds * | |
| Final 16 | Quarter Finals |
| Game 1. Winner Pool A vs. Third No.2 | Winner Game 1 vs. Winner Game 2 |
| Game 2. Winner Pool B vs. Pool G Second | |
| Game 3. Winner Pool C vs. Pool F Second | Winner Game 3 vs. Winner Game 4. |
| Game 4. Winner Pool D vs. Pool E Second | |
| Winners of above Games Progress to Semi Final No.1 | |
| Game 5. Winner Pool E vs. Third No.1 | Winner Game 5 vs. Winner Game 6 |
| Game 6. Winner Pool F vs. Pool C Second | |
| Game 7. Winner Pool G vs. Pool B Second | Winner Game 7 vs. Winner Game 8. |
| Game 8. Pool A Second vs. Pool D Second | |
| Winners of above games Progress to Semi Final No.2 | |
| Grand Final – Winners of Semi Finals. | |

| 8 Pool Draw | |
|---|----------------|
| Progression – Top two teams from each Pool progress to Final 16 | |
| Final 16 | Quarter Finals |

| | |
|--|---------------------------------|
| Game 1. Winner Pool A vs. Pool H second | Winner Game 1 vs. Winner Game 2 |
| Game 2. Winner Pool B vs. Pool G Second | |
| Game 3. Winner Pool C vs. Pool F Second | Winner Game 3 vs. Winner Game 4 |
| Game 4. Winner Pool D vs. Pool E Second | |
| Winners of above Games Progress to Semi Final No.1 | |
| Game 5. Winner Pool E vs. Pool D second | Winner Game 5 vs. Winner Game 6 |
| Game 6. Winner Pool F vs. Pool C Second | |
| Game 7. Winner Pool G vs. Pool B Second | Winner Game 7 vs. Winner Game |
| Game 8. Winner Pool H vs Pool A Second | |
| Winners of above games Progress to Semi Final No.2 | |
| Grand Final – Winners of Semi Finals | |

Determination of Best Seconds and or Thirds

Teams shall progress based on their differential (for minus against) and if tied, then their 'percentage', that is, for minus against multiplied by 100. If teams cannot be separated, a drop off system shall apply.

Important information

- Nomination Fees (per school):
 - One Team = \$140
 - Second team nominated (from the same school) = \$120
 - Third (or more from the same school) team nominated = \$100
 - For Example
 - 2 teams nominated = \$140 + \$120 = \$260
 - 3 teams nominated = \$140 + \$120 + \$100 = \$360
 - 4 teams nominated = \$140 + \$120 + \$100 + \$100 = \$460
- Each nominated team must be accompanied by an adult (see Conditions of Play 3.3.7)
- Tents are to be organised by each school
- Transport and Accommodation is the responsibility of each school
- Forms MUST be signed by School Principals
- Schools must attempt to provide a Referee
- Each team is to supply their own Junior sized Touch ball

3.4 Sponsorship

4 Access to State Championships

4.1 Eligibility

4.2 Centres of Athletic Development

4.3 Guidelines for Gender Equity in Sport

5 Conduct of State Championships

5.1 Championship Host

5.2 Participation

5.3 Finance

5.4 Accommodation Framework

5.5 Event Officials

5.6 Complaints Management

5.7 Meetings

5.7.1 The Annual General meeting is held at a date, time and venue where all voting members have an opportunity to vote in either person, by proxy, or by teleconference facility. Further meetings will be conducted throughout the year on a needs basis.

5.7.2 Teleconference facilities are available for all meetings.

5.7.3 A general meeting is not conducted at the State Championships, although recommendations can be made at the Pre-Championship meeting.

5.7.4 The timing of State dinner is the responsibility of the host region, although it is usually held on the Friday night of the State Championships.

5.8 Health and Safety

5.9 Excursions and Functions

5.10 State Team Selections

5.11 Host Report

5.12 Travel Subsidy

5.13 Requests for Access to Students

5.14 Loss or Damage of Equipment at State Championships

5.15 Photography

5.16 Trophies and Presentations

5.16.1 Life Membership may be conferred on any person provided the following criteria are met:

- The nominee has provided a minimum of ten (10) Years of meritorious service at a QSS 10-12 Years Touch Championship and/or Management Committee level. All Life Membership applications should be submitted in writing two weeks before the AGM.
- The nominee has also made a significant contribution for a minimum five (5) years to the sport at the following level:
 - Executive member
 - State Carnival Convenor
 - National Carnival Convenor
 - State Carnival Convenor
 - State Official
 - State Selector
 - Regional Team Official
 - Student Official's Manager
 - All Schools Convenor

5.16.2 Any teacher official with a minimum of 10, 15, 20 years involvement with QSS 10-12 Years Touch at a regional/state level may be nominated for a Service Award.

10 yrs — Plaque

15 yrs — Plaque

20 yrs — Plaque

5.16.3 Awards/Presentations

5.16.3.1 A perpetual trophy is awarded to the winning Region in each division – girls/boys.

5.16.3.2 Individual trophies and medallions are awarded to winners and runners-up in each division.

5.16.3.3 Players' awards are presented to one individual player from each team. The sponsor provides these awards.

5.16.4 Shoot Out

5.16.4.1 At the conclusion of the round robin matches the teams whom are not contesting the final will participate in a Shoot Out. (See Appendix B)

5.16.4.2 The winning Region is awarded a perpetual shield.

5.17 Areas of Responsibility

5.18 Minimum Venue Standards

5.19 Regional Delegates Role

6 Queensland Teams

6.1 State Team Selection Policies

6.1.1 Queensland Team

6.1.1.1 A team of 12 players will be selected.

6.1.1.2 Six shadow players will be selected and named for each team.

6.1.2 Selection Panel

6.1.2.1 The number of selectors will be a maximum of five and a minimum of three, one of who shall be the Queensland coach. The executive may appoint one independent selector.

6.1.2.2 The Chair of the selection panel will be the State Coach

6.1.2.3 Applications for the position of selector must be submitted on the official form and must be received by the Chair by the advertised date, which will be no later than two weeks prior to the Queensland championships.

6.1.2.4 Late applications will not be accepted.

6.1.2.5 The election of selectors will be by preferential ballot either at the preliminary meeting or by postal ballot.

6.1.3 Selection Procedures

6.1.3.1 On the first day of competition all regional officials will be given an opportunity to discuss players with a member of the selection panel.

6.1.3.2 The selectors must meet on a regular basis on each day of the competition. On the second day of the State Championships the selection panel or member may meet with individual region delegates to give another formal opportunity to identify their players and comment on the players considered worthy of selection.

6.1.3.3 Team officials should make themselves aware of the standards necessary for selection of a player in a Queensland team.

6.1.3.4 Team officials may submit a written report to the selectors.

6.1.3.5 At least one member of the selection panel should be present (when possible) at each game.

6.1.3.6 The Chair of the selection panel will have a casting vote only if required.

6.1.3.7 If the selection panel cannot reach a decision, an Executive Member may be invited to Chair the selection meeting.

6.1.3.8 The Chair of the Selection Panel should provide feedback to Regional Officials upon request.

6.1.3.9 Players nominating for the Queensland team must complete a nomination form prior to the commencement of the Championships.

(See Appendix C)

6.1.3.10 Announcement of the Queensland Team

6.1.3.11 The selectors must submit the final team to the Executive members in attendance for ratification prior to the announcement.

6.1.3.12 A member of the Executive may announce the Queensland team to team officials prior to the general announcement on the understanding that the selections are not to be made public.

6.1.3.13 The State Coach will announce the Queensland team at the Closing Ceremony.

6.1.4 Appointment Process

Nomination forms for State selectors are sent out prior to the State Championships (See Appendix A).

6.1.5 There will be a maximum of five selectors including the State Coach.

6.1.5.1 In the event of more nominations a ballot will be conducted prior to the State Championships.

6.1.5.2 A minimum of three selectors is required.

6.1.5.3 In the event that this number is not reached, nominations will be called from the floor at the Pre Carnival Meeting of the State Championships.

6.2 Selection Policy Guidelines

6.2.1 Criteria For the selection of Queensland Teams.

6.2.2 The major criterion for selection will be the performance of the player at the State championships. Areas of performance considered should include:

- the skills level exhibited by the player
- the performance of the player as a member of the team
- the attitude and behaviour of the player on and off the field.

6.2.3 A player must participate in the State Championship to be eligible for selection in the Queensland team (already approved by QSS).

6.3 Participation at National Events

6.3.1 It is the aim of each state team to perform at its highest level of ability. Therefore, participation time for students will be at the discretion of the State coach, taking into account equity issues including fair and reasonable participation time.

6.3.2 Students selected should therefore be made aware that participation time at National events will depend on their form at the event.

6.4 Appointment of Team Officials

Queensland Team Officials are appointed as per the process outlined in the QSS Competition Procedures.

6.4.1 Qualifications of Queensland Team Officials

6.4.1.1 All nominees for the positions of state coach and manager must have had at least two years' experience as a regional team official in the last four (4) years.

- 6.4.1.2 Nominees for State Manager, if not a Regional Official in the previous 4 years, must have been involved with QSS 10-12 Years Touch in a managerial / organisational role with at least two (2) years experience in the last 4 years. (Eg. Student Official's manager, Convenor QSS 10-12 years Touch, Primary All Schools Convenor).
- 6.4.1.3 Applicants for state coach must have at least a minimum Talent Level Touch Football Coaching Accreditation.
- 6.4.1.4 Applicants for state manager must have a minimum of a Senior First Aid certificate (or equivalent).
- 6.4.1.5 Qld Team Officials are elected to the position for a period of two years subject to completing the first year satisfactorily.
- 6.4.1.6 In the instance of an appointed official withdrawing (for any reason) the next placed official in the QSS panel process is to be appointed. If an appointed official is required due to a withdrawal the tenure is for two years. Note- the appointment of the next placed official in the QSS panel process should take into consideration the gender specific need of the team (i.e. If the coach of the girls' team is male and another male is the next placed official then the highest ranked female applicant would be appointed. In the instance of no suitable applicants (no females applied) then a suitable appointment would be made by the executive of QSS 10-12 Years Touch).

6.5 Uniforms

6.6 Travel Policy

6.7 Queensland Team Preparation

6.8 Risk Management

6.9 Guidelines for Interstate Exchanges / Non School Sport Australia Events

6.10 International Tours

6.11 Costs

7 Accommodation framework

8 Codes of Conduct

8.1 Team Members, Parents and Spectators

8.2 Team Officials

9 Team Officials – Duty of Supervision

10 Procedures for the Investigation and Recording of Misconduct

Appendix A : QSS 10-12 Years Touch Selector Nomination Form

QSS 10-12 Years Touch

Kevin Gower
Chair QSS 10-12 YEARS TOUCH
Eatons Hill State School
Marylin Terrace,
Eatons Hill, Qld, 4037
3264 9222

kgowe2@eq.edu.au



Nomination for Selector State Championships

10-12 Years Touch – Girls /Boys

Please note there will be a maximum of five selectors. The State Coach is already on the selection panel. The State Coach will also Chair the panel. In the event more than five nominate a ballot will take place prior to the championships.

Date of Championships:

Girls Boys

Name: _____ Region: _____

Contact Details

School: _____

Address: _____

Phone: _____ Fax: _____

Email address: _____

Qualifications: _____

Previous Experience: _____

Applicant Signature: _____ Date: _____

Appendix B : School Out Challenge

School Out Challenge

After the last round of games (or at an appropriate time during the tournament) there will be a shoot-out challenge between those Regions who are not participating in the Grand Final. Madison has kindly donated match balls and players awards.

Rules

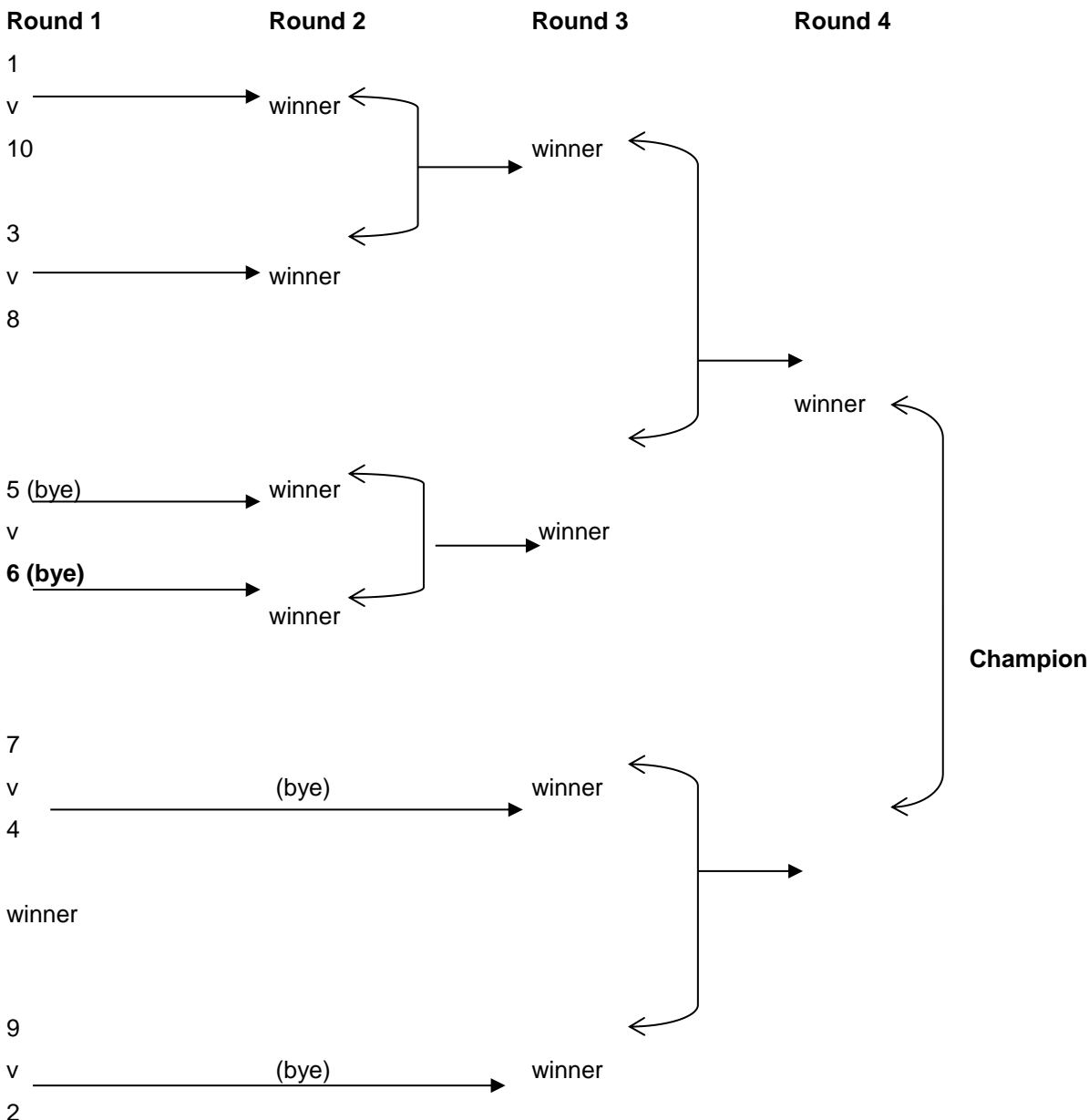
Region will draw for a position

The shoot-out challenge will be in a rectangle 20m x 10m. Defender will be five metres from the touchdown line.

Each Region will partner their team into six pairs. The defending team will select six defenders. Regions will toss a coin to see whom goes first. After one Region has completed their six shootouts the other Region will have their go. The region that scores the most touchdowns is the winner and will progress to the next round. If the scores are tied after both regions have had their go, then sudden death will be used.

A trophy will be awarded to the winning Region in Girls and Boys.

Draw



Appendix C : QSS 10-12 Touch Eligibility Form (sample)

QSS 10-12 Years Touch

Eligibility for Queensland Selection Form Girls – 2005

The Queensland School Sport 12 Years and Under Girls Touch State Championships will be held in Mt Isa from Thursday, 4 August to Sunday, 7 August. Competing sporting regions will be Capricornia, Darling Downs, Metropolitan East, Metropolitan North, Metropolitan West, North West, South Coast, South West, Northern, Peninsula, Sunshine Coast and Wide Bay. From these Championships a team of twelve players will be selected to represent Queensland at the School Sport Australia Touch Tournament to be conducted in Darwin from Sunday, 18 to Saturday, 24 September 2005.

(Please note that these dates are Queensland School Holidays)

Please note the following conditions regarding eligibility for selection:

- Girls must be born 1993 or later.
- Players selected in the Queensland team will be levied approximately \$1,150 to cover the cost of travel, apparel and tournament expenses. An exact figure will be available closer to the Championships.
- Girls selected will be required to assemble in Brisbane (White Hills Touch Fields) on Thursday, 15 September 2005 at 9.00 am, for training prior to the tournament. Students will be billeted in Brisbane during that week, if required. On Saturday, 17 September the girls, if they choose, will be allowed to travel home at 1.00 pm. Team members are expected to be at the Brisbane Airport on Sunday, 18 September at 8.30 am to depart for Darwin. Travel expenses to and from Brisbane and to the Brisbane Airport (these are not included in the levy) will need to be met by parents.
- A training session will be held on Sunday, 28 August at Whites Hill Touch Fields from 9.00 am – 3.00 pm for those students who are able to attend due to their geographical position.
- All paperwork and full payment **must be submitted by** Monday, 29 August.
- If this date is not adhered to, your invitation to compete will be withdrawn. Reserves will be contacted and put into the team if no correspondence has been received from original prospective team members.
- The Queensland School Sport Uniform must be worn on all days of the championship and exemplary behaviour is expected according to the School Sport Australia guidelines.
- Failure to comply with any of the above conditions once you have been accepted into the Queensland team may jeopardise your participation in future Queensland School Sport teams

Would parents please complete the form below and return it to the manager of your daughter's Regional Team before departure for the Intra-State Championships.

Kevin Gower

Chair, QSS 10-12 Years Touch

Name: _____ Region _____

School: _____

Having read the conditions above, do you wish your daughter to be considered for selection in the Queensland team?

YES

NO

(Please circle)

Signature of Parent/Guardian: _____ Date: _____