

Queensland School Sport

9.0 Project Consent Form - Process

Purpose

- Ensure parents are fully aware that player names and / or photos may be publically available.
- Enable latest technology to be used in the event logistics (i.e. sport apps for results).

Documents

- Form 4 – Invitation to Participate
- Form 5 – Acceptance of Invitation to Participate
- Form 9a – QSS Project Consent Form
- Form 9c – QSS Project Consent Form summary sheet
- Form 9d – Parent Consent for Sharing of Information

1. Where possible, at your first team meeting (after QSS team selections), parents are informed of the need to complete a Project Consent Form and the reasons why this consent is necessary. These reasons include:

- ensuring the department student protection policy is maintained and
- accommodating previous requests from parents that they do not want their child's details published in any capacity.

Obtaining consent from parents also enables:

- the latest technology to be used at the event. i.e. school sport websites and social media pages
- results to be passed on to state sporting organisations
- student participant names to be provided to suppliers of event merchandise etc.).

2. The QSS 'Invitation to Participate' Form includes a paragraph alerting parents / guardians of the requirement to complete the Project Consent Form contained in the suite of documents outlining its purpose.
3. Parents receive
 - Form 4 – 'Invitation to Participate' which has paragraph added
 - Form 9a – QSS Project Consent Form
 - Form 9d – Parent Consent for Sharing of Information
4. Parents return to Team manager
 - Form 5 – Acceptance of Invitation
 - Form 9a – Project Consent Form
 - Form 9d – Parent Consent for Sharing of Information
5. Team manager completes form 9c –QSS Project Consent summary sheet and sends to QSS Unit sports officer.
6. Any team bulletins sent to parents / guardians in the lead-up to the event will have a paragraph added alerting them that results (and possibly names & images) may be published on websites associated with the event, social media pages and on event specific merchandise. This alert is to be followed by the statement below.

'If you, (as parent / guardian) have any issues with results (and possibly names and images) being published on event apparel, event associated websites or social media pages, please contact the team manager immediately.'