

Queensland School Sport

Application Process for State Team Officials

- 1 Queensland School Sport requires the appointment of all 2016 Queensland Team Officials to be finalised by the end of the school year.
- 2 The maximum number of team official positions is published in the QSS Team Officials - 2016 Positions Document on the Queensland School Sport Website on the home page under the 'Officials and executives' tab in the 'Applications' link: <https://www.queenslandsschoolsport.eq.edu.au>
- 3 Further details concerning the interstate activities are available in the Draft SSA Calendar of Events, published under the 'Calendar and news' tab on the on the Queensland School Sport Website on the home page.
- 4 All applicants are to complete QSS 2016 State Team Officials Application **Forms A & B** and forward them to the relevant Sport Committee Secretary for approval. The Sport Specific Committee Secretary details can be found on the Queensland School Sport Website homepage under the 'Officials and executives' tab in the 'Applications' link: <https://www.queenslandsschoolsport.eq.edu.au>
- 5 Timeline for the appointment process will be:
 - **Thursday 27 August 2015** - Application Forms available on the QLD School Sport website.
 - **Completed application Form A & Form B** (Form A must be signed by the applicant and their School Principal) **are to be EMAILED to the Sport Committee Secretary** before the closing date. Please send these as two separate documents/files.
 - **Friday 11 September 2015, 4.00pm** - Applications close. Late applications will not be considered.
 - Sport Committee Executive members review all applications for approval using their sport specific competition procedures.
 - **Friday 18 September 2015, 4.00pm** - All applications approved by the Sport Committee Executive are to be **EMAILED to Sarah Walters** - Sarah.Walters@dete.qld.gov.au at the Queensland School Sport Unit. Please send each application as two separate documents/files (i.e. Form A and Form B).
 - **Friday 16 October 2015, 4.00pm** - Distribution of ballot papers and application Form B only (please note no supporting documents will be forwarded) to the Regional School Sport Officers and Sport Committee Executives via email for voting.
 - **Friday 30 October 2015, 4.00pm** - Ballots close. All ballot papers are to be **returned via EMAIL** to the respective Queensland School Sport Officer as per the details on each ballot paper.
 - **Friday 20 November 2015** - Results of the ballot to be sent to all applicants via email.
 - **Friday 27 November 2015** - Results of the ballot published on the QLD School Sport website.